

【Software Name】 : Overleaf (Academic Paper Typesetting Tool)

【Version】 : Commons

【Features】 :

1. Work and collaborate online without installing any software programs.
2. View and edit projects in real-time remotely, or check changes made by team members.
3. Send a secret shareable link (assigned to each project) to your team members to start collaborating. Only authorized users can access and retrieve related files.
4. All changes made with co-authors are synchronized in real-time. You can communicate with co-authors by adding comments or annotations to the document.
5. Edit in Rich Text or LaTeX mode, and easily switch between the two modes.
6. Use various templates and features to create tables, write presentations, draft journal articles, format theses, or build bibliographies.
7. Use the Pro version features to create protected projects for enhanced privacy protection. You can add or remove co-authors at any time.
8. Unlimited collaborators can be added to each project to work together.
9. Synchronize seamlessly with Dropbox or GitHub.

【Eligible Applicants】 : All faculty, staff, and students of National Tsing Hua University (NTHU)

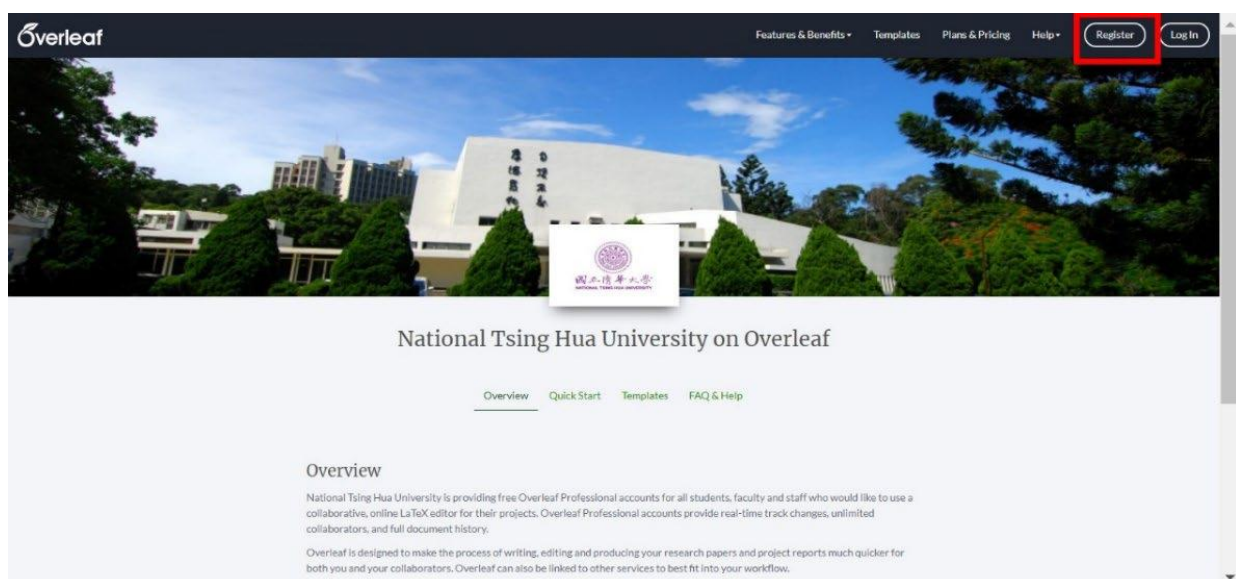
【Application Steps】 :

☆ Please apply for an __@office365.nthu.edu.tw email account first. ([How to apply for NTHU Office365 email](#))

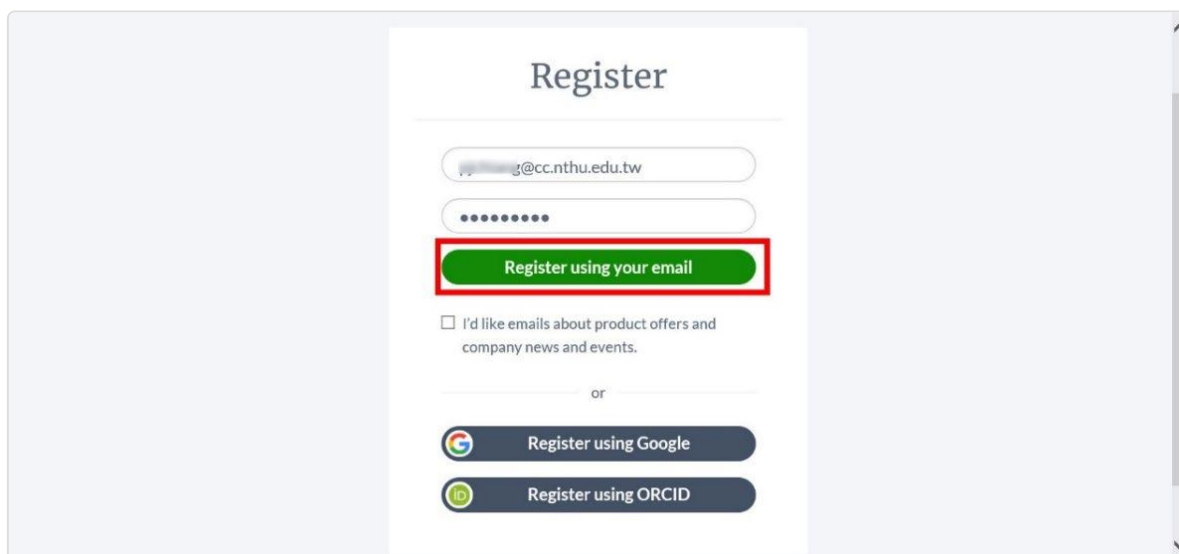
Please note: NTHU Overleaf does NOT accept @gapp.nthu.edu.tw email registrations.

(How to access Office365 email? Login URL: <https://office.com> → Left menu Outlook → Inbox)

1. Please go to <https://www.overleaf.com/edu/nthu> and click "Register" at the top right to register a new account.

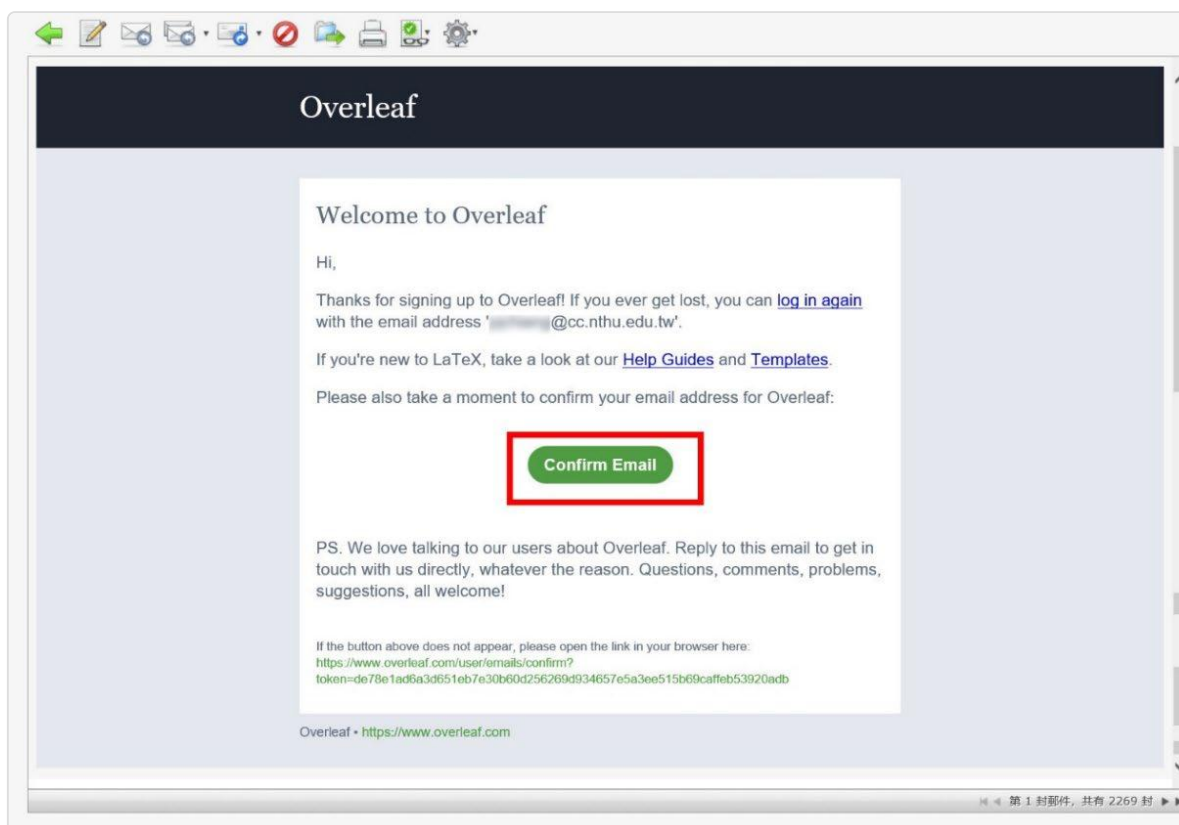


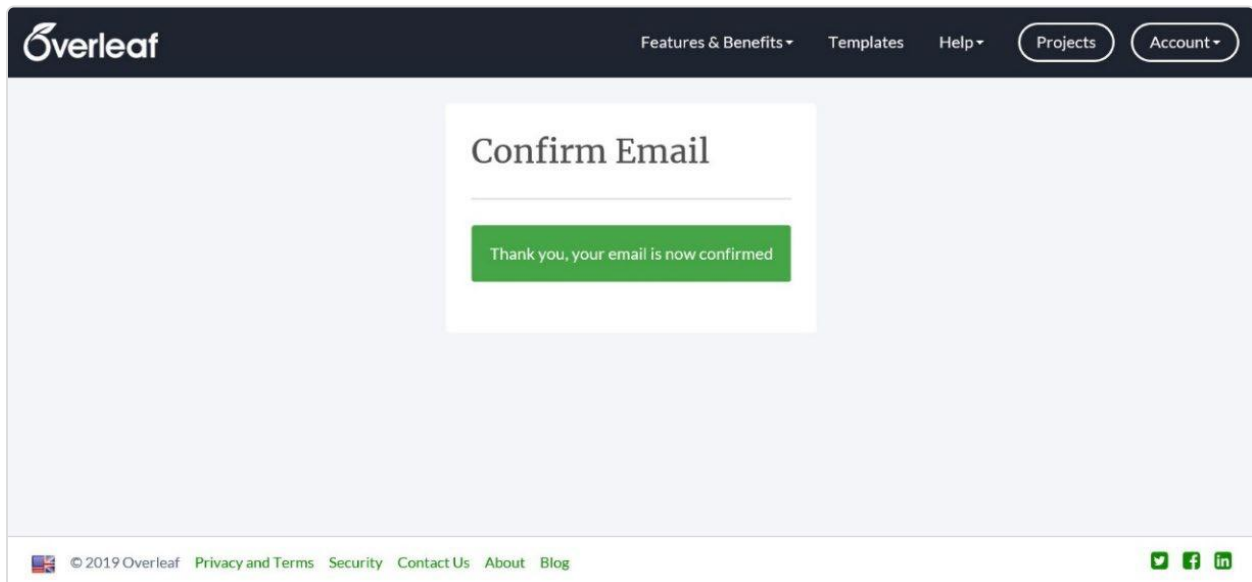
2. Enter your NTHU Office365 email address, set your password, and click "Register using your email".



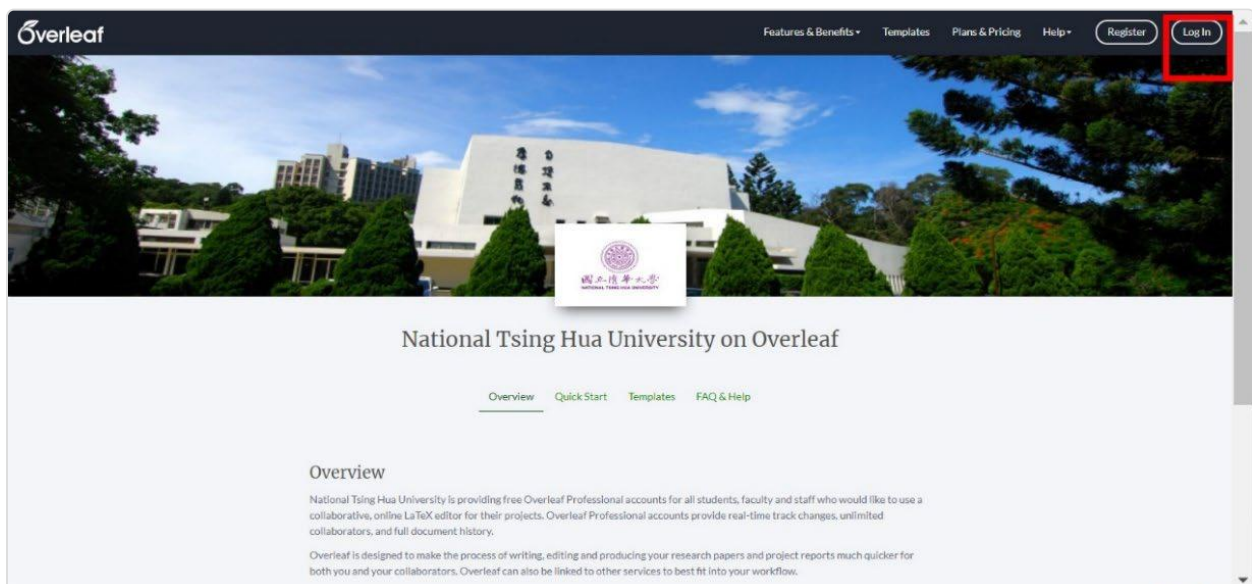
3. Please go to your email inbox to receive the verification email.

(How to access Office365 email? Login URL: <https://office.com> → Left menu Outlook → Inbox)

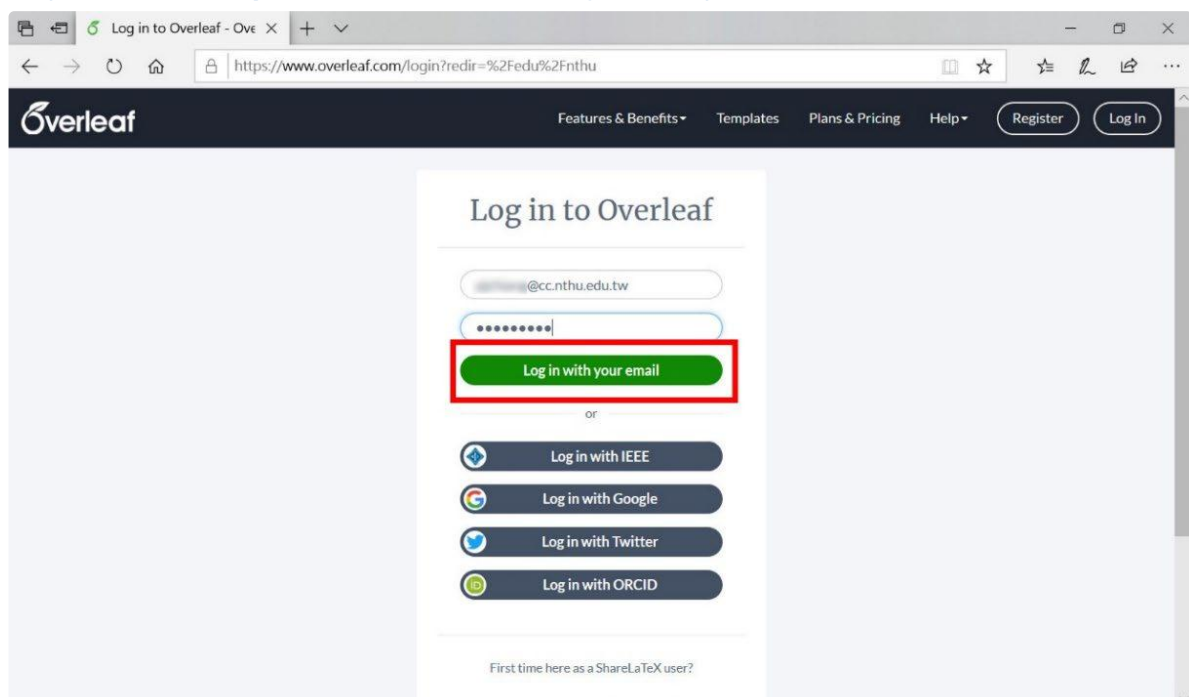




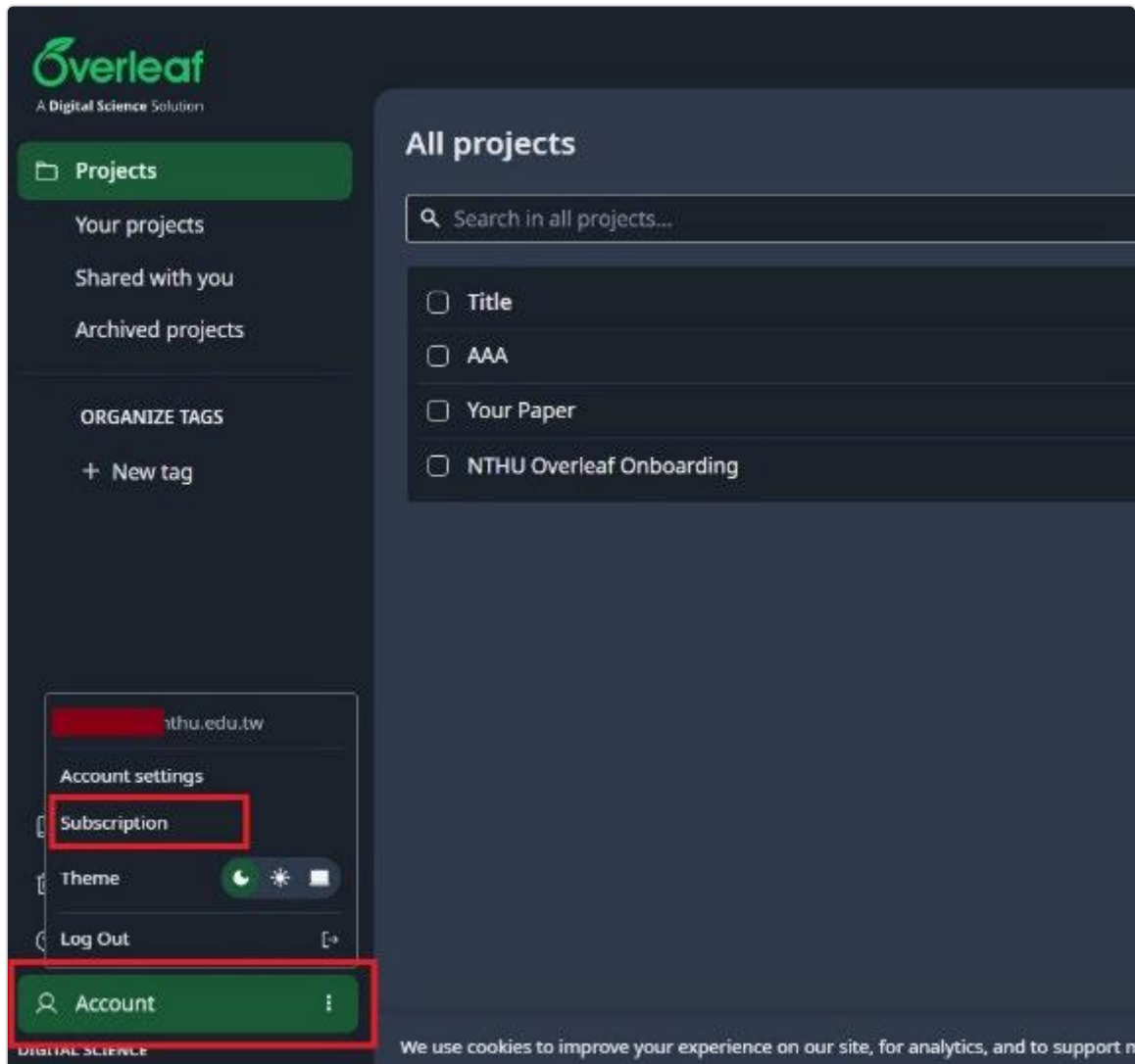
4. Please reconnect to <https://www.overleaf.com/edu/nthu> and click "Log in" at the top right.



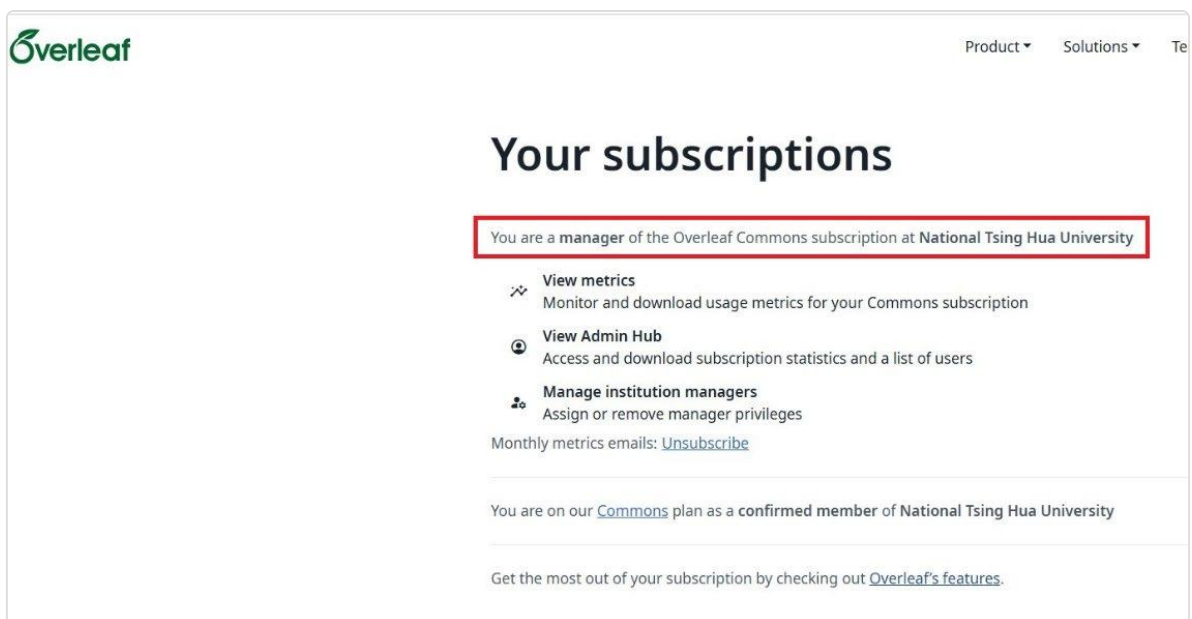
5. Enter your email and password, then click "Log in with your email".



6. After logging in, click "Account" → "Subscription".



7. The process is complete when the following message appears:



【Other Matters】 :

1. For questions regarding NTHU campus-licensed software, please contact campus extension 31000 or email service@cc.nthu.edu.tw.