

**Division of Learning Technology, National Tsing Hua University**  
**Poster and Media production application**

Service items <input type="checkbox"/> Poster printing <input type="checkbox"/> Media Transformation				
Applicant		Affiliation		Phone
				E-mail
Submit date				
Pickup date				
Source/File Format	Yes <input type="checkbox"/> No <input type="checkbox"/>		Equipment	
	With Equipment			
Poster Size	A 0	Sheet	<input type="checkbox"/> normal <input type="checkbox"/> express	<input type="checkbox"/> 360 <input type="checkbox"/> 430(元/NT./ Sheet)
	A 1	Sheet	<input type="checkbox"/> normal <input type="checkbox"/> express	<input type="checkbox"/> 260 <input type="checkbox"/> 310(NT./ Sheet)
Media Specification	<input type="checkbox"/> DV To DVD		HR.	<input type="checkbox"/> 100 <input type="checkbox"/> 200/ NT./HR.
	<input type="checkbox"/> VHS To DVD		HR.	<input type="checkbox"/> 100 <input type="checkbox"/> 200/ NT./HR.
	<input type="checkbox"/> Tape To CD		HR.	100/NT./HR.
Fee	NT.\$			
Payment	<input type="checkbox"/> Cash <input type="checkbox"/> Transfer , Code :			
Recipient	Division of Learning Technology NTHU			

Receipt				
Return Date				
Applicant		Phone		E-mail
Process Office	Division of Learning Technology NTHU			
Remarks	<input type="checkbox"/> VCD <input type="checkbox"/> DVD____ Volumes Poster____Sheet Equipment:			

**Remarks :**

1. It takes 3 working days for poster printing and media transformation.
2. Extra 20% fee will be charged for express poster printing.
3. Regarding the copyright issue, applicants will be requested to sign a media transformation form.
4. The file format must be complied with the requirement in the service rule of poster printing.