

Computer & Communication Center

GOOGLE WORKSPACE CLOUD OFFICE APPLICATIONS

This course will be conducted in Mandarin



DATE August 22

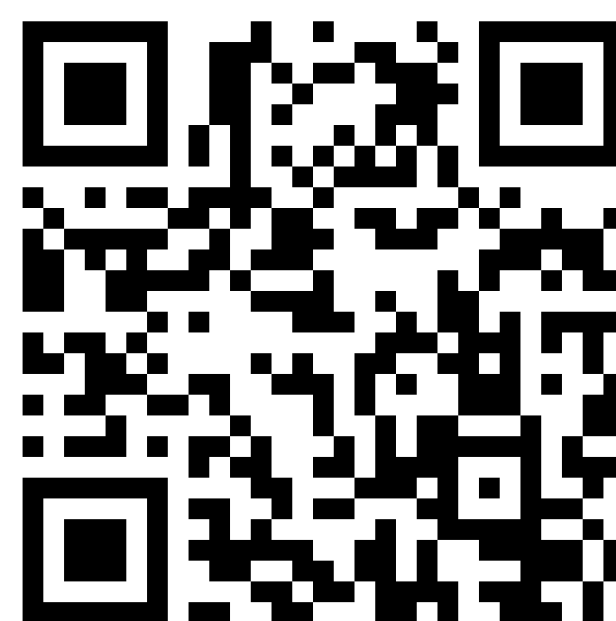
TIME 9:00 AM – 12:00 PM

NOTICE meet.google.com/jjs-uuoe-brr

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Outline

- Gmail
- Google Calendar
- Google Drive
- Google Chat
- Google Meet – Basic Features
- Google Meet – Advanced Features
- Google Workspace for Gemini – New Features and Operations
- How to Communicate with Gemini



Registration



Ext. 31231



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